



# Firearms Instructor SME

## Document Checklist

This checklist is used to ensure all required documentation is gathered and submitted for the Firearms Instructor SME certification process. Please submit this checklist with all required documentation to [training@nlefia.org](mailto:training@nlefia.org)

<b>First &amp; Last Name</b>		
<b>Contact Email</b>		
<b>Contact Phone</b>		
<b>DOCUMENTS</b>		<b>INITIALS</b>
NLEFIA Firearms Instructor SME online course certificate		
LE Pistol Instructor certificate from reputable organization (5 years minimum certification / experience)		
NLEFIA Advanced Firearms Instructor certificate		
Pistol armorer certificate (any make/model, expired is OK)		
NLEFIA Affidavit of Experience (and supporting documents)		
Letter of Recommendation from organization supervisor or NLEFIA member who has personal knowledge of your FI experience		